

CivicFlow Test Municipality

7 Oct 2026

Greg Bell

Our file: FOI-2026-0006

Re: We need more detail about request FOI-2026-0006

Dear Greg Bell:

We are working on your request for information, file number **FOI-2026-0006**, which we recorded as:

All expenses claimed by Councillor Smith

To search for the right records we need you to tell us more. In particular, please let us know:

- the period the records should cover, if it is narrower than the whole of our holdings
- the kind of record you are looking for, such as reports, correspondence or invoices
- the department or service area you believe holds them

Please reply by **2026-11-13**. If we do not hear from you by then we may treat the request as abandoned and close the file, and you would be free to make a fresh request at any time.

You can reply to or telephone .

What we need you to tell us:

For what years?