



The Corporation of The Town of Cobourg
Accessibility Advisory Committee
Minutes

September 16, 2026, 12:00 p.m.
Council Chambers, Victoria Hall, Cobourg

Members Present: Councillor Aaron Burchat
Raeanne Deschamps
Hank Murray
Kathryn Richards
Sandra Ripley
David Priest
Elizabeth Sheffield

Staff Present: Nathaniel Landry, Principal Planner
Kristina Lepik, Deputy Clerk/Manager of Legislative Services
Paula Jennings, Council and Committee Coordinator
Scott Robertson, Planner I
Pauline Su, Planner I
Callum Wilson, Planner

1. Call to Order

Chair Sandra Ripley called the Meeting to Order at 12:03 p.m.

2. Traditional Land Acknowledgement

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include: Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

3. Confirmation of Agenda

3.1 Confirmation of the September 16, 2026 Accessibility Advisory Committee Agenda

Moved by Raeanne Deschamps

Seconded by Councillor Aaron Burchat

THAT the Committee confirm the agenda, as circulated.

Carried

4. Disclosure of Pecuniary (Financial) Interest

There were no Declarations of Interest from Committee members.

5. Adoption of Minutes

5.1 Adoption of the June 17, 2026 Accessibility Advisory Committee Minutes

Moved by Kathryn Richards

Seconded by Councillor Aaron Burchat

THAT the Committee approve the minutes, as circulated.

Carried

6. Consideration of Items

6.1 Consideration of 2026 Accessibility Awards

Moved by Kathryn Richards

Seconded by Raeanne Deschamps

THAT the Committee combine the 2026 and 2027 Accessibility Awards Programs and extend the Accessibility Awards nominations to February 28, 2027.

Carried

6.2 Correspondence from Jim McEwen, Chair, Durham Accessibility Advisory Committee regarding Canada Post Accommodation Program

Moved by David Priest

Seconded by Councillor Aaron Burchat

THAT the Committee receive the correspondence regarding the Canada Post Accommodation Program for information purposes.

Carried

6.3 Site Plan Control Application - 565 Dodge Street

Moved by Raeanne Deschamps

Seconded by Councillor Aaron Burchat

THAT the Committee refer the comments regarding the Site Plan Control Application for 565 Dodge Street to Staff for inclusion in a report to Council.

Carried

6.4 Site Plan Control Application - 296 George Street

Moved by Raeanne Deschamps

Seconded by Councillor Aaron Burchat

THAT the Committee refer the comments regarding the Site Plan Control Application for 296 George Street to Staff for inclusion in a report to Council.

Carried

6.5 Site Plan Control Application - Kerr Street East

Moved by Councillor Aaron Burchat

Seconded by Kathryn Richards

THAT the Committee refer the comments regarding the Site Plan Control Application for Kerr Street East to Staff for inclusion in a report to Council.

Carried

7. Adjournment

Chair, Sandra Ripley called for adjournment at the completion of all items on the Agenda at 12:36 p.m.