



The Corporation of The Town of Cobourg
Regular Council Meeting for the Purpose of Closed Session
Minutes

February 24, 2026
1:00 p.m.
Council Chambers, Victoria Hall, Cobourg

Members Present: Deputy Mayor Nicole Beatty
Councillor Randy Barber
Councillor Adam Bureau
Councillor Brian Darling

Members Present: Mayor Lucas Cleveland
Virtually: Councillor Aaron Burchat

Members Absent: Councillor Miriam Mutton

Staff Present: Kevin Ashfield, Acting Fire Chief
Chris Challenger, Director of Development
Adam Giddings, Director of Corporate Services/Treasurer
Brent Larmer, Municipal Clerk/Director of Legislative Services
Kristina Lepik, Deputy Clerk/Manager of Legislative Services
Laryssa McGlashon, Council and Committee Coordinator
Lacricia Turner, Director, Community Services
Tracey Vaughan, Chief Administrative Officer
Laurie Wills, Director, Public Works & Engineering

1. Call to Order

Deputy Mayor Nicole Beatty called the Meeting to Order at 1:15 p.m.

2. Traditional Land Acknowledgement

The Town of Cobourg respectfully acknowledge that we are located in the traditional and treaty territory of the Michi Saagiig (Mississauga) and Chippewa Nations, collectively known as the Williams Treaties First Nations, which include:

Curve Lake, Hiawatha, Alderville, Scugog Island, Rama, Beausoleil, and Georgina Island First Nations.

The Town of Cobourg respectfully acknowledge that the Williams Treaties First Nations have been stewards and caretakers of these lands and waters, and that today remain vigilant over their health and integrity for generations to come. We are all Treaty people.

3. Confirmation of Agenda

3.1 Confirmation of the February 24, 2026 Regular Council Agenda

Moved by Councillor Adam Bureau

Seconded by Councillor Randy Barber

THAT Council confirm the agenda, as circulated; and

FURTHER THAT Item 7.1 - Change of Meeting Start Time for the February 25, 2026 Regular Meeting be added to the agenda for discussion.

Carried

4. Resolution to Move into Closed Session

Moved by Councillor Brian Darling

Seconded by Councillor Randy Barber

THAT Council meet in Closed Session at 1:18 p.m. in accordance with the *Municipal Act, 2001* regarding:

- personal matters about an identifiable individual, including municipal or local board employees (s. 239 (2) (b));
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (s. 239 (2) (e));
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s. 239 (2) (f)); and
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (s. 239 (2) (i))

Carried

5. Reconvene into Open Meeting

Council reconvened into Open Meeting at 3:37 p.m.

6. Items Arising from Closed Session

6.1 Personal matters about an identifiable individual, including municipal or local board employees regarding Appointment to Accessibility Advisory Committee

Moved by Councillor Brian Darling

Seconded by Councillor Randy Barber

THAT Council appoint David Priest to the Accessibility Advisory Committee.

Carried

6.2 Personal matters about an identifiable individual, including municipal or local board employees regarding Appointment to Parks and Recreation Master Plan Task Force

Moved by Councillor Adam Bureau

Seconded by Councillor Randy Barber

THAT Council appoint London Burchat to the Parks and Recreation Master Plan Task Force.

Carried

Having declared a conflict, Councillor Adam Bureau did not participate in the consideration or vote of Item 6.3.

6.3 Personal matters about an identifiable individual, including municipal or local board employees Memo from the Downtown Business Improvement Area (DBIA) regarding Board Member Appointment

Moved by Councillor Aaron Burchat

Seconded by Councillor Brian Darling

THAT Council appoint Amanda Murkar to the Downtown Business Improvement Area Board of Management.

Carried

7. Change of Meeting Start Time for the February 25, 2026 Regular Meeting

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

That Council suspend section 5.11 of the Procedural By-law pertaining to Notice of Meetings for a Regular Meeting to allow Council to direct Staff to change the start time of the February 25, 2026 Regular Meeting following the required 7-day notice period.

Carried

Moved by Councillor Adam Bureau

Seconded by Councillor Randy Barber

THAT Council direct Staff to reschedule the February 25, 2026 Regular Meeting to start at 3:00 p.m.

Carried

8. Confirmatory By-law

8.1 By-law No. 009-2026, being a By-law to confirm the proceedings of the Council Meeting of February 24, 2026

Moved by Councillor Adam Bureau

Seconded by Councillor Brian Darling

THAT leave be granted to introduce By-law No. 009-2026 and to dispense with the reading of the By-law by the Municipal Clerk to confirm the proceedings of Council of the Town of Cobourg at its Regular Council Meeting held on February 24, 2026 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

Carried

9. Adjournment

Deputy Mayor Nicole Beatty adjourned the meeting at 3:44 p.m.

Lucas Cleveland, Mayor

Brent Larmer, Clerk